

**CITY OF OAK HILL**

**CITY COMMISSION MEETING**

CITY COMMISSION CHAMBERS – CITY HALL  
234 South US Highway 1  
Oak Hill, FL 32759  
(386) 345-3522

February 22, 2016  
6:00PM  
Minutes



**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Roll Call.**

**Present:** Mayor Gibson, Commissioner Livingston, Commissioner Bittle, Commissioner Hyatt.

**Absent:** Vice Mayor Bracy.

**B. PRESENTATIONS – Larry Volenec**

Larry Volenec from FPL stated the company has made some repairs in regards to citizen complaints and will continue to work in Oak Hill to upgrade and repair equipment.

**C. CITY ADMINISTRATION REPORTS**

1. Review of the Bills and Paid Interim Bills for February 22, 2016

**None**

2. FEMA Florida Insurance Study

The City Administrator stated there will be an Out Reach meeting for the FEMA Flood maps on February 25, 2015. Mike Arman stated he would attend.

3. Brownfield Coalition Grant

The City Administrator stated the current Brownfield Coalition grant is coming to a successful end, and the Coalition would like direction from the Commission in applying for another assessment grant. The Commission agreed to apply for the grant again.

4. Volusia County School Board – Oversight Growth Management Committee

The School Board requested an elected official to attend the yearly Oversight meeting March 29, 2016 at 5:30PM. The Commission agreed the Mayor would attend.

2. Out of the office February 29, 2016 – March 4, 2016

The City Administrator stated she will be out of the office.

**D. CITY ATTORNEY NON AGENDA ITEMS**

**E. VOLUSIA COUNTY SHERIFF ITEMS**

**F. CITY PLANNER ITEMS**

1. Waterfront Master Plan Update

Beth Lemke of Planning Solutions updated the Commission on the Waterfront Master Plan and presented a handout for the Commission. She also spoke of grant funding opportunities and being designated as a Rural Ready Community. The commission agreed by consensus to pursue the Ready Community designation. The commission also agreed to apply to TPO for the sidewalks on River Road.

**G. CONSENT AGENDA**

1. Approval of the following minutes: November 23, 2015; January 25, 2016 and February 8, 2016

**Motion:** To approve the consent agenda, **Action:** Approve, Moved by Commissioner Hyatt, Seconded by Commissioner Livingston.

**Motion passed unanimously.**

**H. OLD BUSINESS**

**I. NEW BUSINESS**

1. Special Activity – 120 Bell Avenue – C.R. Powell

**Motion:** To approve the Special Activity of a campground for Bike Week 2016 at 120 Bell Avenue, **Action:** Approve, Moved by Commissioner Hyatt, Seconded by Commissioner Bittle.

**Motion passed unanimously.**

- 2.

The City Administrator read Resolution 2016-03, by heading only, into record.

**RESOLUTION NO. 2016-03**

**A RESOLUTION OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, AUTHORIZING THE USE OF 288 ACCRUED PTO HOURS FOR KOHN EVANS/CITY ADMINISTRATOR; SUBJECT TO TERMS AND CONDITIONS; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE.**

**Motion:** To approve Resolution 2016-03, **Action:** Approve, Moved by Commissioner Bittle, Seconded by Commissioner Livingston.

**Motion passed unanimously.**

3.  
The City Administrator read Ordinance 2016-02, by heading only, into record.

**ORDINANCE NO. 2016-02**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS LAND DEVELOPMENT REGULATIONS, BY AMENDING SECTION 24-448 (A-1 AGRICULTURAL ZONING CLASSIFICATION); PROVIDING FOR CODIFICATION; PROVIDING FOR PUBLIC HEARINGS; PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To approve Ordinance 2016-02, Action: Approve, Moved by Commissioner Hyatt, Seconded by Commissioner Livingston.**  
**Motion passed unanimously.**

5. Discussion of proposed amendments to the City's Sex Offender Ordinance

**After discussion the Commission agreed by consensus to amend the City's sexual offender code to mirror the City of Edgewater's ordinance.**

**J. CITY GOALS**

Annexations

Road Repair - Palm

Water and Sewer

**K. BOARDS AND COMMITTEES**

Economic Director

**Mike Arman**

Waterfront Committee – Appointment of Lyn Seaward, Jane Andrews and Grey Ames

**Motion: To appoint Lyn Seaward to the Waterfront Committee, Action: Approve, Moved by Commissioner Hyatt, Seconded by Commissioner Livingston.**

PLDRC (Planning & Land Development Regulation Commission) – Reappoint Grey Ames

**The Commission tabled this item till the next meeting.**

Parks and Recreational Advisory Board

**L. CITIZEN PARTICIPATION (NON AGENDA ITEMS)**

**M. COMMENTS AND CONCERNS FROM THE COMMISSIONERS**

Commissioner Hyatt stated there will be a free concert at Chung Park at 3PM Sunday.

Mayor stated the City Administrator and himself met with the Bert Fish foundation members and they stated they will take the lead in regards to the Oak Hill Medical Center.

**N. ADJOURNMENT – 7:07PM**



Douglas A Gibson, Mayor

**ATTEST:**



Kohn Evans, City Clerk/Administrator

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.